



Precision Millworks, Inc.
910 Dahlonga Hwy
Cumming, GA 30040
770-781-3020

Employment Application

Personal

Name: _____
Last First Middle Initial

Present Address: _____
Street Number Apt. Number PO Box

City State Zip

Telephone: _____ Social Security No.: _____

Are you at Least 18 Years of Age? _____ Yes _____ No

Are you legally eligible for employment in the United States? (See box below) _____ Yes _____ No

Federal Law prohibits the employment of unauthorized aliens. All persons hired must submit satisfactory proof of employment authorization and identity as listed on the federal required I-9 form within 3 days of being hired. Failure to submit proof within the required time shall result in immediate employment termination.

Position Applied: _____ Full Time Part Time Seasonal

Date Available: _____ Salary Requirement: _____

Do you have reliable transportation? Yes No

Do you object to working overtime? Yes No

Can you work overtime without prior notice? Yes No

Can you work on Saturdays? Yes No

List any relatives that are presently employed by Precision Millworks. _____

Have you previously worked at Precision Millworks? If so, list date/s. _____

Have you ever been convicted of a crime other than minor traffic offense? If so, please explain:

Are you currently on probation? _____

Were you referred by a Precision Millworks Employee? If so, who. _____

Education

Highest Grade Completed? (Circle One) 12345678 9101112 1234
Intermediate High School College

Name of last school attended and location: _____

List other training in other vocational or trade areas: _____

Are you presently attending school? If so, where? _____

List any professional membership/s or licenses/s you may presently have. _____

Do you have plans for further educational study? Yes No

List all skills you possess and machines/equipment you can use (ex.: computers, table saw, sander, etc.)

Employment: *List last employer first, including U.S. Military Service*

May we contact your present employer? _____ Yes _____ No

If any employment was under a different name, list name used: _____

Employer: _____ Address: _____

Telephone: _____ Position: _____

Dates of employment: _____ to _____ Full Time Part Time
Month/Year Month/Year

Salary _____ Supervisor _____ Department _____

Duties: _____

Reason for Leaving: _____

Employer: _____ Address: _____

Telephone: _____ Position: _____

Dates of employment: _____ to _____ Full Time Part Time
Month/Year Month/Year

Salary _____ Supervisor _____ Department _____

Duties: _____

Reason for Leaving: _____

Employer: _____ Address: _____

Telephone: _____ Position: _____

Dates of employment: _____ to _____ Full Time Part Time
Month/Year Month/Year

Salary _____ Supervisor _____ Department _____

Duties: _____

Reason for Leaving: _____

If you wish to describe additional work experience, attach the above information for each position on a separate piece of paper.

Explain any gaps in work history: _____

Have you ever been discharged or asked to resign from a job? _____ Yes _____ No

If so, explain: _____

References: Do not include relatives or former employers.

Name: _____ Professional _____ Personal _____

Address: _____

Phone _____ Occupation: _____ Years Known: _____

Name: _____ Professional _____ Personal _____

Address: _____

Phone _____ Occupation: _____ Years Known: _____

Name: _____ Professional _____ Personal _____

Address: _____

Phone _____ Occupation: _____ Years Known: _____

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge and I authorize Precision Millworks to verify their accuracy and to obtain reference information on my work performance. I hereby release Precision Millworks from any/all liability of whatever kind and nature which, at any time, could result from obtaining and having an employment decision based on such information.

I understand that, if employed, falsified statements of any kind or omissions of facts called for on this application shall be considered sufficient basis for dismissal.

I understand that should an employment offer be extended to me and accepted that I will fully adhere to the policies, rules and regulations of employment of the Employer. However, I further understand that neither the policies, rules regulations of employment nor anything said during the interview process shall be deemed to constitute the terms of an implied employment contract. I understand that any employment offered is for an indefinite duration and at will and that either I or the Employer may terminate my employment at any time with or without notice or cause.

Signature of Applicant: _____ Date: _____